

**CHARTER**  
**FOR THE**  
**NATIONAL AIRSPACE SYSTEM**  
**SOUTHWEST REGIONAL**  
**CONFIGURATION CONTROL BOARD**  
**(ASW RCCB)**

APPROVED: Alan R. Moore 11/23/98  
NAS CCB CoChairperson (DATE)

APPROVED: Richard Cox 11/23/98  
NAS CCB CoChairperson (DATE)

SUBMITTED: Marilyn A. Cox  
Rudolph J. Escobedo  
Southwest Regional CCB Chairperson (DATE)

## **TABLE OF CONTENTS**

<b>1.0</b>	<b>INTRODUCTION</b>	<b>1</b>
<b>2.0</b>	<b>CCB RESPONSIBILITIES</b>	<b>1</b>
<b>3.0</b>	<b>CCB PARTICIPANTS</b>	<b>3</b>
<b>4.0</b>	<b>CCB -ADMINISTRATION</b>	<b>3</b>
<b>5.0</b>	<b>CCB DECISIONS</b>	<b>4</b>
<b>6.0</b>	<b>CHANGES TO THE CHARTER</b>	<b>4</b>
<b>7.0</b>	<b>DELEGATION</b>	<b>4</b>

**Appendix A- CONFIGURATION ITEMS UNDER ASW RCCB CONTROL**

**A-1**

Charter  
for the  
**NATIONAL AIRSPACE SYSTEM  
SOUTHWEST REGION  
REGIONAL CONFIGURATION CONTROL BOARD**

1.0 INTRODUCTION

1.1 PURPOSE

This charter establishes the National Airspace System (NAS) Southwest Regional Configuration Control Board (ASW RCCB) and assigns responsibility for establishing baselines and controlling Configuration Items (CI) as specified in Appendix A. A listing of the configuration identification documentation/drawings for these CI's is provided separately in Attachment A to the ASW RCCB Operating Procedures.

1.2 AUTHORITY

The ASW RCCB is authorized by the NAS Configuration Control Board (CCB) in accordance with the Federal Aviation Administration (FAA) Order 1800.57, NAS Configuration Control Board (CCB) and the policies and procedures established in the latest revision of FAA Order 1800.8, NAS Configuration Management. This version replaces ASW RCCB Charter dated April 1993.

2.0 RCCB RESPONSIBILITIES

The ASW RCCB shall have the following responsibilities:

- a. Performing ASW RCCB functions as established in this charter and in accordance with FAA Order 1800.8, NAS Configuration Management.
- b. Approving and implementing the ASW RCCB Operating Procedures and any changes to the document.

- c. Establishing and controlling baselines for the CI's specified in Appendix A. Changes which are beyond the authority of the ASW RCCB are referred to the appropriate CCB as outlined in the ASW RCCB Operating Procedures.
- d. Ensuring strict adherence to configuration control procedures in processing all changes to the baselines under ASW RCCB control. The procedures are documented in FAA Order 1800.8, NAS Configuration Management, and the NAS Subsystem Baseline Configuration and Documentation Listing (NAS-MD-001).
- e. Ensuring case files under the approval of the ASW RCCB are accurately completed and evaluated.
- f. Reviewing proposed changes for technical, interface, financial, schedule and benefits impacts.
- g. Issue regional Configuration Control Decisions (CCD) which are directives for establishing baselines or making changes to baselines under ASW RCCB control. Copies of approved changes are forwarded to the Document Control Center with an information copy to NAS Transition and Implementation (ANS).
- h. Ensuring the implementation of approved changes.
- i. Submitting changes to the ASW RCCB Charter, including proposed additional CI's, to the NAS CCB for approval.
- j. Approving changes to the listing of documents in Attachment A of the ASW RCCB Operating Procedures.
- k. Approving changes to other documents controlled by the ASW RCCB which are not subject to the NAS Change Proposal (NCP) process. (See the ASW RCCB Operating Procedures for a list of these documents).
- l. Ensuring that case files for regionally baselined equipment (not nationally baselined) are coordinated with other regions which have similar equipment prior to being addressed by the ASW RCCB. A list of unique equipment under ASW RCCB control in each region will be provided to the Facilities Transition Branch, ANS-110, for further distribution to the regional executive secretaries.

### 3.0 CCB PARTICIPANTS

The participants of the ASW RCCB shall be the following persons or their designated representatives:

a. Members

1) Chairperson - Manager, Airway Facilities (AF) Division, ASW-400; may be delegated.

2) Executive Secretary - Configuration Manager, ASW-470; may be delegated.

3) Other Permanent Members

a) Manager, Air Traffic (AT) Division, ASW-500

b) Manager, Operations Branch, ASW-470

c) Manager, Flight Standards Division, ASW-200

d) Manager, System Requirements Branch, ASW-510

e) Manager, Fort Worth NAS Implementation Center, ANI-600

f) Lead, Fort Worth FPO

4) Ad Hoc Members - Ad hoc members represent FAA organizations, other than those already represented within the permanent ASW RCCB membership, which will be impacted by changes being decided by the ASW RCCB. Their function shall be to ensure that proposed changes are consistent with the technical and policy positions of their organizations. For example, ad hoc members would be AF Systems Management Officers and AT Facility Managers to evaluate changes and attend ASW RCCB meetings when changes (or other business) impacting their areas are addressed.

b. Technical advisors, consultants and program control specialists personnel from various government and contractor organizations attend ASW RCCB meetings to provide specialized technical or program management information.

### 4.0 CCB ADMINISTRATION

The ASW RCCB executive secretary shall be responsible for scheduling ASW RCCB meetings on a regular basis (as approved by the ASW RCCB chairperson) and for coordinating the administrative tasks of the ASW RCCB. The ASW RCCB operating procedures contain a detailed description of the executive secretary responsibilities.

## 5.0 CCB DECISIONS

Prior to the assignment of an NCP number, a case file may be withdrawn or rejected during the regional review process. After a case file is assigned NCP status and submitted to the RCCB, CCD action is required; an NCP not yet submitted to the RCCB may be withdrawn.

The ASW RCCB chairperson shall make the final decision on each NCP submitted to the ASW RCCB for consideration. The decision shall be documented in a CCD prepared by the executive secretary and signed by the chairperson. For operational and administrative space and changes that may affect air traffic operations, the AF and AT Division Managers share the decision making authority and shall cosign the CCD. The following actions may be taken on an NCP:

- a. Approve as written and issue a CCD which establishes a new baseline or describes actions for accomplishing the configuration change to an existing baseline.
- b. Approve non-substantive changes to the NCP and issue a CCD clearly stating changes. If substantive changes are required, an amended case file/NCP shall be processed.
- c. Disapprove with reasons clearly stated in the CCD.
- d. Defer action pending the availability of additional information or the completion of an action item providing clarification of the issues. Responsibility for providing further information or completing an action must be assigned to a specific person/organization with a specific due date.
- e. Transfer NCP's with issues remaining unresolved 60 days after an ASW RCCB meeting to the cognizant national level CCB unless specific action is being taken by the ASW RCCB to resolve the issues by the next RCCB meeting.

Appeals may be made in accordance with the CCD Appeal Process described in the ASW RCCB Operating Procedures.

## 6.0 CHANGES TO THE CHARTER

This charter shall only be changed with the approval of the ASW RCCB and the NAS CCB.

## 7.0 DELEGATION

The ASW RCCB may not charter subordinate CCB's.

## APPENDIX A - CONFIGURATION ITEMS UNDER REGIONAL CCB CONTROL

The following configuration (CI) item shall be under the control of the ASW RCCB as specified below. Baselined CI's will be entered into the Master Configuration Index (MCI) and reflected in the NAS Subsystem Baseline Configuration and Documentation Listing, NAS-MD-001.

1. The ASW RCCB shall control the following baselines within the guidelines specified:
  - a. Space Management/As-Built Equipment Layout Drawings. The ASW RCCB shall control all operational, administrative, and equipment space, including all equipment installations, moves and removals which will not violate the end-state configuration for the following major facilities:
    - 1) Air Route Traffic Control Center (ARTCC)/Area Control Facility (ACF)
    - 2) Airport Traffic Control Towers (ATCT)/Terminal Radar Approach Controls (TRACON), as determined by the ASW RCCB.
    - 3) Automated Flight Service Stations (AFSS).
    - 4) Air Route Surveillance Radar (ARSR-4) (Joint Use Only)

The facilities and/or as-built equipment layout drawings for the above facilities will be listed in Attachment A to the ASW RCCB Operating Procedures.

Site-specific transition drawings and/or regional transition plans addressing how each of the facilities will transition to the end state will be under ASW RCCB control, but will not require an NCP to change. Site-specific transition drawings and/or regional transition plans shall be listed in Attachment B to the ASW RCCB Operating Procedures.

- b. ATCT/ARTCC/ACF Critical Power Panel Drawing. The ASW RCCB shall control the critical power panel drawings detailing the breaker panel connections to the critical power panel when that connection and wiring is in strict accordance with FAA Order 6950-15, ARTCC Critical Load Circuits and Configuration, and FAA Order 6950.2, Electrical Power Policy Implementation at National Airspace System Facilities.
2. The ASW RCCB will establish and control changes to baselines, which will be reflected in NAS-MD-001, for the types of regionally-unique CI's listed below.

(none)

A-1